

## Learning and Teaching Education Research Centre

**Program:** Research Training Scheme (RTS) Funding – *for eligible RHD Students*

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### Part A: Guidelines

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#### 1. Background

The Learning and Teaching Education Research Centre is committed to providing funds, through the Commonwealth's RTS grant scheme, to assist in the development of research skills for Research Higher Degree students and their supervisors who are aligned with the Centre. The Commonwealth provides Research Training Scheme (RTS) funds in block grants to support research training for students undertaking Doctorate and Masters degrees by research. The RTS Grant funding component must only be used to assist RTS eligible students.

The exact level of support will be determined by the Centre Director each year in consultation with the Centre's Management Committee.

All funds allocated in one calendar year must be spent by 30<sup>th</sup> November of the following year. Failure to apply successfully for the full amount of funds available will not see those funds carried over on behalf of the staff member to subsequent years. Any unused remaining funds will be rolled back into Centre funds for redistribution.

#### 2. Eligibility

Research Higher Degree (RHD) eligible students will be determined through consultation with the respective Faculty Research Offices and the Office of Research.

Supervisors and RHD eligible students must be members of the Centre to access funds under this program.

#### 3. Eligible activities

This program supports involvement in activities which have as their primary purpose the development of research skills. Examples include training workshops, seminars, courses and conferences.

RHD students are encouraged to make use of training opportunities provided at no, or minimal, cost by CQUniversity Australia's [Office of Research](http://research.cqu.edu.au) (<http://research.cqu.edu.au>).

#### 4. Criteria

Full-time and part-time RHD students who meet the criteria established by the Government via their website, <http://www.innovation.gov.au/Section/Research/Pages/ResearchTrainingScheme.aspx>, will be considered for allocation of funds under this program, as available, once per calendar year.

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**Part B: Procedures**

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Principal Supervisors will be directly advised through the Centre's Administration Office of the nominated amount for each of the eligible student/s whom they are supervising.

Funds may be accessed, subject to approval by the Centre Director, through the Centre's Administration Office. When applying to the Centre to use the RTS allocation on behalf of their students, Supervisors must indicate full details of the eligible activities proposed for the development of research skills for their students.

This program will be reviewed at the beginning of each calendar year.

<b>Version</b>	1.0
<b>Approval Authority</b>	LTERC Management Committee
<b>Original Approval Date</b>	19 May 2010 – RTS Funds component separated from RSD Guidelines and developed into independent Guidelines
<b>Amendment Dates</b>	
<b>Related Documents</b>	